

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE
COURTHOUSE, BOX 325
ALLISON, IA 50602**

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**BOARD OF HEALTH MEETING
August 23, 2010**

BOH Members Present: Ken Oldenburger, Todd Kalkwarf, Larry Backer
Others Present: Jennifer Becker, Mike Weinberg, Tammy Fleshner
Visitors Present: Jaci Miller, Mark Clemons, Lisa Koppen, Peggy Funk

The regular meeting was called to order at 12:30 p.m. at the Board of Supervisors Meeting Room by Ken Oldenburger. No public comments were heard.

Todd Kalkwarf made a motion to approve the agenda, and this was seconded by Larry Backer. Motion carried.

Ken Oldenburger made a motion to approve the previous meeting's minutes, and this was seconded by Todd Kalkwarf. Motion carried.

Tammy Fleshner gave an updated financial report. Fiscal Year End results were discussed, including the Carry over balance. Discussion followed regarding additional staffing possibility. Larry Backer made a motion to approve the 6-30-10, 7-20-10, 8-3-10, and 8-17-10 claims, and this was seconded by Todd Kalkwarf. Motion carried.

Mike Weinberg gave the Environmental Health report.

- A. Mark Clemons was present to discuss a septic discharge complaint. Mr. Clemons' neighbor's septic tank is discharging onto Mr. Clemons property. Mike has inspected the site and talked with the neighbor. The neighbor has spoken to a contractor, and plans to update his system next year. Loan information has been given to the owner. Discussion followed regarding setting a date for this to be completed by, and sending a letter to the owner. Todd Kalkwarf made a motion that the system be replaced by June 1, 2011, and this was seconded by Larry Backer. Motion carried. Mike will send out a letter.
- B. Twenty-one contractors are now licensed in Butler County, with approximately 3 or 4 others not licensed. A local contractor who is not certified, nor licensed, had started his own system. He was stopped, and had a licensed contractor finish the system. Discussed followed regarding a possible penalty.
- C. An illegal well problem is being pursued by the County Attorney. The fine is set at \$100.00.
- D. The Kesley Diner is up for auction. Mike has inspected the site. The septic tank needs to be pumped. There is no room for a septic system on the property.
- E. Mike attended the Bristow Town Meeting. They have discontinued working with the Rural Water Association. Discussion followed regarding waivers for time of transfer. The citizens of Bristow are not eligible for waivers until a contract is signed and a system is started. Aredale has also received a letter from the DNR regarding a water study.
- F. Clustering Systems were discussed again. Mike has received requests regarding hooking up a house and a shop on the same system. Discussion followed regarding revising the ordinance to allow a house and shop on one system, and the process that it would need to go through. Discussion regarding waivers and or variances for those needing one until the ordinance is changed. This will be discussed further with the county attorney. The next meeting can be scheduled as a public hearing. Larry Backer made a motion to move forward with changing the ordinance to allow 2 buildings, with only 1 being a residence, on a septic system. This was seconded by Todd Kalkwarf. Motion carried.

Lisa Koppen and Peggy Funk were present from North Iowa Community Action Organization. They presented the quarterly report. Maternal Health numbers are up. They have opened 3 new Family Planning sites, and work with Allen Hospital as well. Child Health's focus is accessing Medicaid services for children. The WIC numbers dropped off in January and February. They have a new program, HIV Case Management. The I-Smile and Dental Audits were explained. There have been some changes to the law, as transfer students are no longer required to have dental checks.

Jennifer Becker gave the Staff Update. Mike's hours have been increased to a maximum of 30 hours per week. The budget amendment goes to public hearing tomorrow. One Home Care Aide has resigned effective August 1, 2010. All of her patients have been moved to other home care aides, so there is no need to hire at this time.

The Program reports were then given. Since the last meeting, we have had 38 referrals and admissions, which is slightly down. This includes 1 IV patient.

- A. The Public Health Emergency Preparedness (PHEP) grant started August 10, 2010. Environmental Health is now a part of the PHEP grant. Jennifer is working on the work plan. There will be no large exercise this year, but five small drills instead. Final vouchers have been submitted. Disaster Preparedness bags and supplies have been purchased. They will be distributed at the Kid Fest on September 18th, 2010 – one per family. Electronic whiteboards and a wireless printer have also been purchased for the Emergency Operations Center (EOC).
- B. Mary Johnson now works 4 days per week, effective 7-1-2010. This seems to be working well.
- C. Holly Roose is delivering Tobacco Prevention and Breast and Cervical Cancer information to the physicians' offices.
- D. 'SharePoint' software has been implemented by the Iowa Department of Public Health for Contracts and vouchers. It is up and running, but still a little confusing. Some of the grants are not loaded yet.
- E. Jennifer met with Dr. Gunnett. She has agreed to be on the Board of Health, but is on a family vacation now. She plans to be at the October meeting. Jennifer has been working with the Board of Health and Public Health Orientation, and will be discussing the Environmental Health program and the budget process.
- F. Flu vaccine is to be delivered the first week of September. We have ordered 800 doses. This will include the H1N1 vaccine and 2 others. Clinics will be held the end of September.
- G. Letters will be sent out to Civil and Religious Organizations, offering to speak at their meetings to spread the word about Public Health Services in Butler County.
- H. We have seen an increase in Communicable Diseases that need to be investigated, including Hepatitis A, Lyme disease, Pertussis and Salmonella.
- I. An employee was bitten by a dog. The dog was tested for rabies, with negative results.
- J. We are working on the Medicare Cost Report prep. It is due to Ramsey Badre by the end of August.
- K. Tammy Fleshner gave a report on the EMS Stakeholder's meeting. She will be meeting with the EMS Association soon, and then will meet with the Board of Supervisors.

The next meeting will be scheduled for Monday, October 18, 2010 at 12:30 p.m.

The meeting was adjourned at 2:25 p.m...

Submitted by Tammy Fleshner, for

Todd Kalkwarf, Secretary