

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
COURTHOUSE, BOX 325  
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**BOARD OF HEALTH MEETING  
October 8, 2019**

BOH Members Present: Greg Barnett, Joyce Dickes, Dr. Lindstrom, Deb Gayer, Chris Showalter  
Others Present: Jennifer Becker, Misty Kroeze, Tammy Fleshner  
Visitor Present: Eva Mooty-DePriest

The regular meeting was called to order at 4:00 p.m. at the Board of Supervisors Meeting Room by Greg Barnett. No public comment was heard.

Chris Showalter made a motion to approve the agenda as presented, and this was seconded by Joyce Dickes. Motion carried.

Joyce Dickes made a motion to approve the June 11, 2019 meeting's minutes, and this was seconded by Chris Showalter. Motion carried. Joyce Dickes made a motion to approve the July 26, 2019 meeting's minutes, and this was seconded by Greg Barnett.

The updated Financial Report was distributed. Discussion followed regarding continued billing issues with TriWest and the MCOs. Chris Showalter made a motion to approve the following claims: 6-28-19, 7-16-19, 7-23-19, 7-30-19, 8-6-19, 8-13-19, 8-20-19, 8-27-19, 9-3-19, 9-10-19, 9-17-19, 9-24-19, 10-1-19, 10-8-19 and 10-15-19; this was seconded by Joyce Dickes.

Misty Kroeze introduced Eva Mooty-DePriest to Board. She is requesting a variance to hook up a second dwelling on to a current septic system located at 24162 310<sup>th</sup> Street. Misty explained that the State allows for 4 residences to be put on one system. Butler County, however, only allows 1 residence per system. Ms. Mooty-DePriest would like to add a mobile home to the existing system, so that she can care for her disabled daughter. The current system was new in 2004, and would need to be inspected prior. A pumping agreement would possibly be needed due to the large amount of medications. The addition of another leach line was also discussed. Greg Barnett made a motion to approve the variance based on the inspection and possible addition of another line, and this was seconded by Chris Showalter. Motion carried. The next step for Ms. Mooty-DePriest is to contact contractors, and have them contact Misty. Misty then gave the Environmental Health Report. See attached notes.

Jennifer Becker gave the Program Updates as follows:

The Board of Supervisors and Board of Health have met to discuss the future public health budget. This will be discussed again at budget time by the Board of Supervisors. One possibility that has been discussed is taking the Public Health Department out of our own sub-fund, starting with FY 20-21. This sub-fund was started in 2005 due to prior leadership spending issues. Since 2008, we have proven that we do not need to be managed in this way. The Board of Supervisors believe that we should be in the general fund, like all of the other county departments. The allocation that the Board of Supervisors gives the Board of Health looks bad because it is easy to see due to the sub-fund. The Auditor researched how much money was given to each department, and the Public Health Department was in the middle. Once the sub-fund is reversed, and we are again part of the general fund, this money can be levied for.

We had our official onsite peer review at the beginning of August for our Homes with Healthy Children program. Greg Barnett and Chris Showalter represented the Board of Health and spoke to the reviewers. The review went very well. We had two corrections to make, which has been submitted and we are now waiting for the official documentation that says we passed, and are good for another five years.

Nancy Hemann and Jennifer were at KidFest on September 21<sup>st</sup>. Tobacco Prevention information was distributed, and smoke-free homes were promoted. Approximately 150 children and their families participated.

We received our flu vaccine at the beginning of September, and started giving flu shots in mid-September. We have enough vaccine for our patients, county employees, Butler County REC and Parker Place residents.

Tricia Kasemeier and Jennifer will be auditing the immunization cards in the county in November and December. They have to be counted, and information entered into the State Immunization Registry by January 15, 2020.

Communicable Disease cases have been interesting, including a possible active TB case. Jennifer explained the process and end results. We have also had a case of ecoli in a health care provider, so we had to issue an official 'stop work' letter, until she has 2 negative stool samples, 24 hours apart. Last week, the physician's office still reported that she had ecoli in her stool. The next test won't be done until this week. The patient cannot return to work until released by Jennifer. Yesterday we received a report on crypto. Investigation has not been completed yet.

In the past, we were doing Health Education at the Senior Meal Sites, and this was able to be billed to the LPHS Grant. We are not able to do this currently, but it still needs to be reported to the State grant report monthly. We are requesting that this service be removed from our approved list of services on the LPHS Grant. Chris Showalter made a motion to remove Health Education from the LPHS Activity list, and this was seconded by Joyce Dickes. Motion carried.

Jennifer then gave Staff Updates:

Bailey Johnson was hired as the new home care aide. She started on September 30, 2019, and has been orienting all last week. Jennifer and Bailey started seeing patients last Thursday, and her skills checklist should be completed by the end of this week so she can see patients on her own.

Deb Henricks, RN, Assistant Administrator, is retiring October 31, 2019. We have advertised in all the local newspapers and facebook, and received one application. She was interviewed and offered the position, but she declined due to the wages. We have re-advertised, using 'Indeed' and fliers. Discussion followed regarding increasing the starting wage if they did not take the insurance benefit. Tammy will research the different insurance plans, and how much they add to each hour of work. Jennifer will check with the State Consultant, to see if our wages are comparable to surrounding counties.

Diane Johnson, HCA Supervisor, is retiring in March, 2020. Her position must now be filled by a nurse, either an LPN or an RN.

When Deb Henricks started as Jennifer's Assistant Administrator, she was given a \$2.00 per hour increase. Jennifer requested that this same increase be given to Susan Stirling, as she has agreed to be the new Assistant Administrator after Deb's retirement. This was approved by the Board of Health.

We will be discussing and approving the budget at the next meeting. Jennifer will prepare the budget just like she has done in the past. The meeting will be scheduled for Tuesday, December 10th at 4:00 p.m. The meeting was adjourned.

Submitted by Tammy Fleshner, for



Joyce Dickes

Environmental Health report to the Board of Health  
October 8, 2019

**Eva Mooty-DePriest Septic Variance, 24162 – 310<sup>th</sup> St, Parkersburg, IA**

**19-20 Fiscal Year Well Program:**

Water tests: 68 (compared to 68 last fiscal year)

Well permits: 5 (4 last fiscal year)

Well closings: 4 wells (8 last fiscal year)

Rehabilitated: 4 (1 last fiscal year)

The 2019-2020 Grants to Counties well program final award amount was \$30,927, which was the same as last year.

**Septic**

Permits: I issued 46 permits so far in 2019 compared to 52 at this time last year.

15 for New Construction; 10 for Failing Systems/wanting to update; and 21 for ToFT.

**Pools & Tattoo Program**

Pool Inspections were completed and the City of Shell Rock will be building a new pool starting this next spring. They have been wanting to do this for several years now and they finally raised enough money to move forward with the project.