

**MINUTES AND PROCEEDINGS OF A REGULAR MEETING OF THE BUTLER COUNTY BOARD OF SUPERVISORS HELD ON January 26, 2021.**

With limited public access to the courthouse due to COVID-19, this meeting was held telephonically with the public able to participate on a limited basis. This complies with Iowa Code section 21.8 that outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Meeting called to order at 9:00 a.m. by Chairman Greg Barnett with members Rusty Eddy present. Tom Heidenwirth was absent.

Auditor Leslie Groen announced Bob Lincoln will not be in attendance due to weather and will be rescheduled to next week. Moved by Barnett, second by Eddy to amend the agenda by removing Bob Lincoln from the agenda. All ayes. Heidenwirth was absent. Motion carried.

Minutes of the previous meeting were read. Moved by Barnett, second by Eddy to approve. All ayes. Motion carried.

No public comment received.

Time set for Public Hearing on proposed Amendment to Fiscal Year 2021 County Budget. No taxpayers were present in person. No written or oral comments were received. Upon close of Public Hearing, it was moved by Eddy, second by Barnett to adopt said amendment as follows:

**RECORD OF HEARING AND DETERMINATION  
ON THE AMENDMENT TO COUNTY BUDGET**

The County Board of Supervisors met on January 26, 2021, to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

**REVENUES:**

|               |           |                      |
|---------------|-----------|----------------------|
| Conservation: | \$363,330 | REAP Grant/Donations |
|---------------|-----------|----------------------|

**EXPENDITURES**

|                  |           |                        |
|------------------|-----------|------------------------|
| Secondary Roads  | \$70,000  | Additional Expenses    |
| Capital Projects | \$258,500 | Urban Renewal Projects |
| Conservation     | \$383,330 | Land Acquisition       |

WHEREUPON, the Chairperson declared the motion carried and Amendment duly adopted.

**RESOLUTION #978**

WHEREAS, it was moved by Eddy, seconded by Barnett to approve appropriations for the following:

|                 |              |
|-----------------|--------------|
| Secondary Roads | \$ 2,655,000 |
| Conservation    | \$ 383,330   |

The roll was called and the vote thereon was:

|                  |       |                         |              |
|------------------|-------|-------------------------|--------------|
| AYES: Rusty Eddy | NAYS: | ABSENT: Tom Heidenwirth | Greg Barnett |
|------------------|-------|-------------------------|--------------|

THEREFORE, be it resolved that the motion was carried.

WHEREUPON the Resolution was declared duly adopted this 26<sup>th</sup> day of January, 2021

Greg Barnett  
Chair, Board of Supervisors

ATTEST:  
Leslie Groen, County Auditor

| RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT<br>BUTLER COUNTY  |               |   |                   |                                      |
|--|---------------|---|-------------------|--------------------------------------|
| Fiscal Year July 1, 2020 - June 30, 2021   |               |   |                   |                                      |
| BUTLER COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2021   |               |   |                   |                                      |
| Meeting Date:  | Meeting Time: | Meeting Location:                         |                   |                                      |
| 1/26/2021  | 09:05 AM      | Supervisors' EOC                          |                   |                                      |
| The governing body of the BUTLER COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows: |               |   |                   |                                      |
| REVENUES & OTHER FINANCING SOURCES   |               | Total Budget as Certified or Last Amended | Current Amendment | Total Budget After Current Amendment |
| Taxes Levied on Property   | 1             | 7,474,080                                 | 0                 | 7,474,080                            |
| Less: Uncollected Delinquent Taxes - Levy Year   | 2             | 0   | 0                 | 0                                    |
| Less: Credits to Taxpayers   | 3             | 458,000                                   | 0                 | 458,000                              |
| Net Current Property Tax   | 4             | 7,016,080                                 | 0                 | 7,016,080                            |
| Delinquent Property Tax Revenue  | 5             | 650                                       | 0                 | 650                                  |
| Penalties, Interest & Costs on Taxes   | 6             | 33,700                                    | 0                 | 33,700                               |
| Other County Taxes/TIF Tax Revenues  | 7             | 1,585,296                                 | 0                 | 1,585,296                            |
| Intergovernmental  | 8             | 5,726,888                                 | 0                 | 5,726,888                            |
| Licenses & Permits   | 9             | 47,000                                    | 0                 | 47,000                               |
| Charges for Service  | 10            | 527,414                                   | 0                 | 527,414                              |
| Use of Money & Property  | 11            | 309,566                                   | 0                 | 309,566                              |
| Miscellaneous  | 12            | 616,069                                   | 363,330           | 979,399                              |
| Subtotal Revenue   | 13            | 15,862,463                                | 363,330           | 16,225,793                           |
| Other Financing Sources:   |               |   |                   |                                      |
| General Long-Term Debt Proceeds  | 14            | 0   | 0                 | 0                                    |
| Operating Transfers In   | 15            | 3,866,724                                 | 0                 | 3,866,724                            |
| Proceeds of Fixed Asset Sales  | 16            | 0   | 0                 | 0                                    |
| Total Revenues & Other Sources   | 17            | 19,729,187                                | 363,330           | 20,092,517                           |
| EXPENDITURES & OTHER FINANCING USES  |               |   |                   |                                      |
| Operating:   |               |   |                   |                                      |
| Public Safety and Legal Services   | 18            | 2,746,709                                 | 0                 | 2,746,709                            |
| Physical Health and Social Services  | 19            | 1,457,041                                 | 0                 | 1,457,041                            |
| Mental Health, ID & DD   | 20            | 436,170                                   | 0                 | 436,170                              |
| County Environment & Education   | 21            | 1,770,343                                 | 210,000           | 1,980,343                            |
| Roads & Transportation   | 22            | 6,715,000                                 | 70,000            | 6,785,000                            |
| Government Services to Residents   | 23            | 662,685                                   | 0                 | 662,685                              |
| Administration   | 24            | 2,421,484                                 | 0                 | 2,421,484                            |
| Nonprogram Current   | 25            | 2,500                                     | 0                 | 2,500                                |
| Debt Service   | 26            | 1,012,180                                 | 0                 | 1,012,180                            |
| Capital Projects   | 27            | 2,785,000                                 | 2,758,330         | 5,543,330                            |
| Subtotal Expenditures  | 28            | 20,009,112                                | 3,038,330         | 23,047,442                           |
| Other Financing Uses:  |               |   |                   |                                      |
| Operating Transfers Out  | 29            | 3,866,724                                 | 0                 | 3,866,724                            |
| Refunded Debt/Payments to Escrow   | 30            | 0   | 0                 | 0                                    |
| Total Expenditures & Other Uses  | 31            | 23,875,836                                | 3,038,330         | 26,914,166                           |
| Excess of Revenues & Other Sources over (under) Expenditures & Other Uses  | 32            | -4,146,649                                | -2,675,000        | -6,821,649                           |
| Beginning Fund Balance - July 1, 2020  | 33            | 8,020,144                                 | 0                 | 8,020,144                            |
| Increase (Decrease) in Reserves (GAAP Budgeting)   | 34            | 0   | 0                 | 0                                    |
| Fund Balance - Nonspendable  | 35            | 0   | 0                 | 0                                    |
| Fund Balance - Restricted  | 36            | 0   | 0                 | 0                                    |
| Fund Balance - Committed   | 37            | 0   | 0                 | 0                                    |
| Fund Balance - Assigned  | 38            | 0   | 0                 | 0                                    |
| Fund Balance - Unassigned  | 39            | 3,873,495                                 | -2,675,000        | 1,198,495                            |
| Total Ending Fund Balance - June 30, 2021  | 40            | 3,873,495                                 | -2,675,000        | 1,198,495                            |
| Explanation of Changes: EXPENDITURES: Secondary Roads \$2,656,000 Urban Renewal Projects, Conservation \$383,330 Land Acquisition REVENUES: Conservation \$363,330 REAP Grant/Donations  |               |   |                   |                                      |

01/26/2021

Signature of Certification  
01/26/2021 01:48 PM

Adopted On

County Auditor Signature of Certification  
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Lisa Wetzel was present via Zoom on behalf of Northeast Iowa Area Agency on Aging (NEI3A) annual funding request. Wetzel explained there are currently more than 4,300 persons over the age of 60 residing in Butler County and their asking is calculating two dollars per person in that group, for a total funding request of \$10,000.

Engineer John Riherd conducted bid lettings for two construction projects and shared that they have accepted bids submitted electronically due to weather. The first project bids received were for construction project RC-C012(112)9A-12 which is for Union Ave paving near Trinity Rail in Shell Rock, IA. The Engineer's estimate \$324,964.33; Mathy Construction Company of Onalaska, Wisconsin \$289,988.86; Heartland Asphalt of Mason City, Iowa \$303,021.44; Blacktop Service Company of Humboldt, Iowa \$364,957.21. Riherd explained this is a RISE project and will need to have concurrence with the Iowa DOT to verify bids. Today they will accept all three bids, have them reviewed and follow up with hard copies. Riherd commented the apparent winner would be Mathy Construction Company with the lowest bid. Luke with Mathy was on the phone and confirmed he will get the original bid in the mail.

Riherd stated they received the following bids for construction project LFM-C012(C55-HIPR)--7X-12 which is a hot-in-place rehabilitation of a portion of C55. The Engineer's estimate \$728,107.35; Dustrol, Inc. of Lincoln, Nebraska \$609,929.82; Gallagher Asphalt Corporation of Thornton, Illinois \$627,773.79. Riherd confirmed they will also review the bids but that it appears the low bidder would be Dustrol, Inc. and they will get the original bid in the mail. Riherd asked to be placed on the next week's agenda to review their recommendations.

Public Health Director Jennifer Becker provided COVID numbers for the past two weeks. Since January 11, 2021, there has been 117 new cases, 77 recoveries and 2 additional deaths. As of January 25, 2021, the positivity rate is 12%. Becker stated they have given 240 vaccines to date and are beginning to administer the second doses to healthcare workers on January 27, 2021. Becker confirmed they have enough vaccine for the second doses, but they do not have extra to start the next priority group. Becker provided details regarding how future vaccine allotments will be determined and the appointment process they have started. Barnett and Becker mentioned the most current information regarding the COVID vaccine will be published on social media

and the county website. Barnett and Becker also discussed continuing COVID-19 updates and with the vaccine information changes it is important to continue weekly updates.

Jennifer Becker began the Public Health budget discussion by providing background on their current staffing. Becker explained a short-term replacement nurse was needed finish out a grant funded program called Homes with Healthy Children to get families transitioned to other programs through June 2021 and Mary Johnson has returned to fill that role. Becker shared they have also recently hired a new nurse, Jill Etjen from Parkersburg, IA from a good group of applicants. At the December Board of Health meeting it was determined they should hire an additional nurse but now that COVID numbers are manageable they are going to wait on hiring another nurse. Becker explained her only major budget increases are surrounding the staffing changes she discussed. Other changes are some increased overtime due to vaccine clinics and medical supplies to cover Medicare rules for home healthcare medical supplies. Eddy asked questions regarding Medicaid reimbursement issues and Becker explained the reimbursement process has been going ok but the amount being reimbursed is the issue. Eddy requested a figure for what Medicaid is behind on. Becker reviewed the revenue side citing the decreased amount was from the Homes with Healthy Children program being discontinued. Becker also indicated they recently found out they will receive a portion of Iowa's twenty million dollar allocations for COVID relief to be used for vaccine administration, but she has not received official notice yet. No additional questions were asked on her budgets.

Shawna Lebeck was present on behalf of Butler County Visions of Well Being funding request of \$5000. Shawna summarized the changes they have had to make to their 2020 initiatives. The school supplies drive was delayed, but they are currently working with the schools to obtain current lists to get filled. The September Kids Fest event was cancelled but they are also working on utilizing library programs to distribute activity sheets and information. Lebeck shared that the Christmas Cheer event was done and they utilized Butler Bucks instead of toys and food. Butler Bucks provided families with some choices and also kept all the spending local. Lebeck mentioned she was very impressed by the donations from the people of Butler County which totaled \$17,360, and they also received a Community Foundation grant for \$3820. Those provided a total of \$21,180.00 for Christmas Cheer which served 163 households, impacted 264 adults and 200 children in Butler County. Lebeck also mentioned they work to provide transition essentials for children transferring out of the child welfare or juvenile court systems and they were able to provide a \$500 gift card for one individual to get essential items to get them started. Lebeck summarized the number of Butler County families they have served, the administrative costs they incur and how almost 100% of donations go back out to the people of Butler County.

Moved by Eddy, second by Barnett to approve claims. All ayes. Heidenwirth was absent. Motion carried.

Board acknowledged receipt of Manure Management Plan Annual Updates for RB/Poppen Finisher Farm.

Moved by Eddy, second by Barnett to adjourn the meeting at 10:18 A.M. to Tuesday, February 2, 2021 at 9:00 A.M. Motion carried.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular adjourned meeting of the Board of Supervisors of Butler County, Iowa on January 26, 2021.

Attest: \_\_\_\_\_  
Butler County Auditor

\_\_\_\_\_  
Chairman of the Board of Supervisors