

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
COURTHOUSE, BOX 325  
ALLISON, IA 50602**

Telephone (319) 267-2934

**BOARD OF HEALTH MEETING  
December 4, 2012**

BOH Members Present: Mitch Nordmeyer, Larry Backer, Jodi Bangasser, Dr. Gunnett  
BOH Members Absent: Todd Kalkwarf  
Others Present: Jennifer Becker, Mike Weinberg, Tammy Fleshner

The regular meeting was called to order at 4:30 p.m. at the Board of Supervisors Meeting Room by Jodi Bangasser. No public comments were heard.

Dr. Gunnett made a motion to approve the agenda, and this was seconded by Larry Backer. Motion carried. Mitch Nordmeyer made a motion to approve the previous meeting's minutes with changes, and this was seconded by Dr. Gunnett. Motion carried.

Tammy Fleshner gave an updated financial report. Larry Backer made a motion to approve the 10-16-12, 10-23-12, 11-6-12, 11-13-12, 11-27-12, and 12-4-12 claims, and this was seconded by Mitch Nordmeyer. Motion carried.

Mike Weinberg gave the Environmental Health report. The new person starts next week. Since the last meeting, the following have been completed – 15 water tests, 4 well permits, 8 well closings, 2 well rehabs, 5 well permits since August due to the drought, and 18 septic permits. There are 30 licensed septic installers. The Big Marsh Subdivision was reviewed. This subdivision was already approved by the Board of Supervisors. Each parcel will have its own septic system. Rural water will be used. Each parcel will be 1 ½ acres, there should be no problem with separation.

Jodi Bangasser presented the Director's Evaluation and Contract Review. The scores were given to Jennifer Becker with last year's scores to compare. There were no huge discrepancies. The contract will remain the same as in the past. If she has any questions, Jennifer is to contact Todd Kalkwarf.

The Medicare Cost Report and Ramsey Badre's recommendations were discussed. The Exit Interview was held on November 14, 2012. Suggestions were made to increase revenue and decrease costs. The staff is trying to implement some of these suggestions, including decreasing the number of visits made to Medicare patients, and increasing the number of visits made to Medicaid patients. The Nurses' productivity is lower than the State Average. We are looking at the timestudy preparation, and requesting more documentation so that this can be looked at more accurately.

The Budget was then discussed. The Compensation Board meets next week, and we have no indication of what percentage of salary increase may be given. The budget is due to the Auditor's office on January 18, 2013. Jennifer requested that we start working on this, and e-mail the updated budgets, asking for electronic approval. A 3% wage increase was initially added. The Health Insurance Premiums are accurate. The Board agreed to go with whatever increase the Compensation Board decided, as they have in the recent past years. The Environmental Health Budget includes wages going from a part time position to a full time position, with FICA, IPERS and Health Insurance. This budget is funded by the Board of Supervisors. Jennifer will email the final budget for electronic approval as soon as it is completed.

Discussion was held regarding the 2013 Holiday Schedule. The Board of Supervisors has once again approved deleting Good Friday and having Christmas Eve off instead. However, there has been discussion in the Courthouse that this may be reversed. We will table this until the next meeting to see what the Board of Supervisors plan to do.

Tammy Fleshner requested permission to attend the Lifesaver's Conference in Denver Colorado in April, 2013 for the Child Passenger Safety Program. The expenses are covered by a scholarship from the Governor's Traffic Safety Bureau. The Board of Health approved attendance to this conference as long as it is approved by the Agency Director.

Jodi Bangasser's term on the Board of Health expires 12-31-12. She agreed to serve another term.

The next meeting will be scheduled for Tuesday, February 12th at 4:00 p.m. The meeting was adjourned.

Submitted by Tammy Fleshner, for

Dr. Carol Gunnett, Secretary

DRAFT