

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
COURTHOUSE, BOX 325  
ALLISON, IA 50602**

Telephone (319) 267-2934

**ADVISORY COMMITTEE MINUTES  
October 25, 2016**

Advisory Committee Members Present: Mitch Nordmeyer, Dr. Mike Lindstrom, Joyce Dickes  
Others Present: Jennifer Becker, Misty Kroeze, Tammy Fleshner

The regular meeting was called to order at 4:00 p.m. at the Board of Supervisors Meeting Room by Mitch Nordmeyer.

Joyce Dickes made a motion to approve the agenda as presented, and this was seconded by Mitch Nordmeyer. Motion carried.

Mitch Nordmeyer made a motion to approve the previous meeting's minutes, and this was seconded by Joyce Dickes. Motion carried.

The Home Health Update was presented by Jennifer Becker. Since our last meeting on August 9, 2016, we have had 40 admissions: 21 Medicare, 7 Medicaid, 5 Private Insurance, 2 County Social Services and 5 Private Pay. Referral sources are physicians' offices, hospitals, and nursing homes. The most common diagnoses include wounds that require packing or wound vac, psychiatric care – medication management, IV antibiotics or infusion of fluids, kidney failure and pressure ulcers. 27 Discharges have been done: 17 Goals Met, 3 Hospital Admissions, 4 Nursing Home Admission, 2 Hospice admissions, and 1 death. We refused care for a chronically noncompliant patient that we have admitted and sent to the nursing home three times since May. She is not cognitively capable of being compliant, and her family leaves her home alone all day while they are at work. Consequently, she doesn't eat, drink, or take her medications. She stays in the nursing home until her insurance will no longer pay, and they want to bring her home rather than pay privately for her care. She is a liability to the department, as she is not safe to be at home when no one takes care of her. In total, we have made 520 Skilled Nursing Visits, 548 HCA visits and 377 HCA Hourly, 58 Physical Therapy, 15 Occupational Therapy and 10 Speech Therapy visits.

We are reviewing policies that were approved in March 2015, as we have made our way through all the policy manuals, and now need to start over again. Jennifer reviewed the policies prior to sending them out, and all remain applicable and are currently how the agency operates except for the Statement of Responsibility. This has been updated with Deb Henricks being designated as back up. Joyce Dickes made a motion to approve the policies, and this was seconded by Dr. Lindstrom. Policies approved were Agency Director Backup Policy; Statement of Responsibility: Agency Director; Agency Philosophy; Agency Purpose; Agency Objectives; Agency Goals; Board of Health; Conflict of Interest; Conflict of Interest Disclosure; Fiscal Management; Agency Budget Planning; Orientation Guidelines for Board of Health Members; Policy Development; Annual Evaluation; Quality Assurance / Improvement; Consumer Evaluation of Service; and Procedures to Determine Client Fee for Service.

The only public appearances are the monthly health education that Lonna Debner provides at the senior meal site in Greene.

The next meeting will be scheduled for Tuesday, December 6, 2016 at 4:00 p.m. The meeting was adjourned.

Submitted by Tammy Fleshner