

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
COURTHOUSE, BOX 325  
ALLISON, IA 50602**

Telephone (319) 267-2934

**BOARD OF HEALTH MEETING  
June 13, 2017**

BOH Members Present: Mitch Nordmeyer, Joyce Dickes, Dr. Lindstrom, Deb Gayer, Larry Backer

Others Present: Jennifer Becker, Misty Kroeze

Visitor Present: Nora Kurtovic - Pathways

The regular meeting was called to order at 4:15 p.m. at the Board of Supervisors Meeting Room by Mitch Nordmeyer. No public comment was heard.

Nora Kurtovic from Pathways gave a presentation on the Gambling Program available to Butler County residents. See attached information. Pathways is currently focusing on awareness regarding proper medication disposal. Bags are being handed out with a list of permanent drug disposal boxes. It was recommended that they reach out to the Public Libraries with this information.

Larry Backer made a motion to approve the agenda as presented, and this was seconded by Dr. Lindstrom. Motion carried.

Deb Gayer made a motion to approve the previous meetings' minutes as written, and this was seconded by Joyce Dickes. Motion carried.

No updated financial report was given, as Tammy Fleshner was not present. Larry Backer made a motion to approve the following claims: 4-18-17, 4-25-17, 5-2-17, 5-9-17, 5-16-17, 5-23-17, 5-30-17, 6-6-17, and 6-13-17; and this was seconded by Joyce Dickes.

The Environmental Health Report was then distributed. See attached notes. The Board of Supervisors and Mitch Nordmeyer have discussed adding graphics to the truck that depict Environmental Health.

Jennifer Becker gave the Program Reports as follows:

1. All grants that we manage have been awarded, and we are waiting on the contracts that will need to be signed.
2. Preparedness grant – Still no word yet on how much each county Public Health Agency and each EMS Association will be awarded. The service area coordinator has been hired, and will begin work on the grant on July 1, 2017. She is a Cerro Gordo County Employee.
3. Tammy was awarded the Child Passenger Safety grant, and will hold a check up event sometime this summer, probably in Allison
4. Jennifer was notified yesterday that the Iowa Department of Public Health would like to submit the After Action Report from the September 2016 Flood as evidence of best practices to the CDC. This would be a national publication with a success story from each state being featured.
5. Jennifer is currently investigating a case of Legionnaire's Disease in a 67 year old woman who developed pneumonia and respiratory failure, and has been on the vent since May 28<sup>th</sup>. The family has been interviewed, and at this time no source can be found.
6. Three nursing applications were received, and three interviews were done. One said 'no' at the interview due to the wages. The position has been offered to the best candidate who has lots of pediatric and immunization experience, and she stated she would have to think about it because of the starting wage.

Discussion followed regarding starting wage for RN position and current RN wages. The Board suggested visiting with applicant to see what she would want, and possibly compromise.

The Public Health Annual Subfund Agreement request was approved by the Board of Supervisors, for the amount of \$125,000.00. It was signed by them on May 23, 2017. The Board of Health needs to approve. Dates and dollar amounts are the only thing that has changed in this agreement over the years. Larry Backer made a motion to approve the Subfund Agreement, and this was seconded by Deb Gayer. Motion carried.

The Director's Evaluation was then discussed. A slight change was made in the process from how it was done by Jodi Bangassar. If an answer is '0', it no longer detracts from the score. Scores are a little higher overall. A meeting was held with Jennifer with discussion regarding managing employees, with more detailed procedures. Deb Gayer suggested that all incidents be documented, big or small, and a letter to employee putting them on probation spelling out all things, and if it happens again during probationary period, it is then grounds for termination. This makes it clear, and takes the pressure of the Supervisor. Deb Gayer made a motion to approve the Director's Evaluation, and this was seconded by Dr. Lindstrom. Motion carried.

The next meeting will be scheduled for Tuesday, August 1st immediately following the Advisory Committee meeting. The meeting was adjourned.

Submitted by Misty Kroeze, for



Joyce Dickes