

## **COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA**

To: County Social Services Board Members

From: Mary McKinnell

Date: May 24, 2023

Re: County Social Services Board Meeting

Date: May 24, 2023

Time: 10:00 A.M. to Noon

**Time and Location:** Wednesday, May 24, 2023, at 10AM at the Butler County Courthouse basement meeting room. Allison, IA. We prefer to meet in person, yet you are welcome to attend virtually if that is not possible.

### **County Social Services May Board Meeting**

May 24, 2023, 10:00 AM – 12:00 PM (America/Chicago)

**Please join my meeting from your computer, tablet or smartphone.**

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### **Call County Social Services Board Meeting to order.**

1. Approve today's agenda and the minutes of March 22, 2023. Discussion/Action.
2. Adult Services Provider Representative, Brittney Montross. Feedback.
3. Children Services Representative, June Klein-Bacon. Feedback.
4. Consumer Representative, Bruce Grant. Feedback.
5. Changes to Board Structure. With new legislation we will be limited to 49% of the Board to be BOS. We also will be required to add a law enforcement representative as well as a judicial representative. Discussion/Action.

### **Human Resources**

6. Review updated job description and salary range for Finance Manager. Discussion/Action.
7. CSS Updated Mission/Vision/Core Values- Discussion/Action
8. Part Time Employee Classification clarification in CSS Employee Handbook- employees who are regularly scheduled to work a minimum of 20 hours per week and up to 32 hours per week. Discussion/Action
9. Payroll/Benefit Specialist position changing to a part-time position, 32 hours per week. Discussion/Action
10. Review updated job descriptions for Quality Improvement Coordinator, Children's Behavioral Health Coordinator, Human Resource Director and recommendation to increase salaries by an additional 10% for these positions effective the first full pay period after July 1, 2023- Discussion/Action

11. CSS Meal Reimbursement Amount Changes effective July 1, 2023-Discussion/Action

**Programs**

- 12. Youth Crisis Center, Brownstone update.
- 13. Individual Placement and Support (IPS) update.

**Organization**

- 14. Financial reports for March and April of 2023.
- 15. April and May claims. Discussion/Action.

Pmt Date	\$ Amount	Pmt Date	\$ Amount
3/28/2023	\$181,101.58	5/2/2023	\$208,700.87
4/4/2023	\$175,234.26	5/9/2023	\$100,800.27
4/11/2023	\$34,920.71	5/16/2023	\$151,250.99
4/18/2023	\$121,914.23	5/23/2023	
4/25/2023	\$179,010.58	<b>Total</b>	<b>\$460,752.13</b>
<b>Total</b>	<b>\$692,181.36</b>		

- 16. Review Exceptions to Policy.
- 17. Flowstate update. Start-up costs exceeded the projected amount. Asking to reimburse for expenses. Discussion/Action.
- 18. Request from Pathways for \$1500 monthly to cover mileage for Peer Support Services. Discussion/Action.
- 19. NEIBH request for furniture and matching grant. Children’s office in Decorah. Attached in the Board packet is a proposal for furniture for the new building. Additionally, NEIBH paid off the loan on the Children’s building this spring. The building grant requires a 10% match which totals \$59,811.82 out of their savings to pay off the loan. NEIBH is requesting support for that 10% match (\$59,811.82). Discussion/Action.
- 20. Contract with Health and Human Services. Discussion/Action.
- 21. Informational Only: Change to Table B of FY2024 Annual Service & Budget Plan: Medicaid revenues were omitted under Federal Funds and Medicaid expenditures were omitted from formula to pull FY24 Actual Regional Expenditures. Since our budgeted Medicaid revenues and expenditures are the same, there is no difference to the estimated Accrual Fund Balance. Per HHS, no new submission is required.
- 22. Review and action to authorize the Chair to sign provider agreements and/or rate requests with:
  - MOU with Iowa Dept. of Management, Office of the Chief Information Officer for Cybersecurity Services, as we are engaging in the Endpoint Detection & Response (EDR) monitoring software, CrowdStrike, which they provide to counties for free.
  - Goodwill Industries of NE Iowa for Individual Placement & Support
- 23. Adjourn; next Board meeting will be in Chickasaw County on 6/28/23 at 10AM.

