

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
610 OAK STREET  
ALLISON, IA 50602**

Telephone (319) 346-6575

**BOARD OF HEALTH MEETING  
December 16, 2025**

BOH Members Present: Greg Barnett, Joyce Dickes, Deb Gayer, Dr. Lindstrom, Chris Showalter  
Others Present: Jennifer Becker, Kari Coates, Misty Kofron, Jennifer Nichols, Tiffany Stanbrough

The regular meeting was called to order at 4:00 p.m. at the EMA Meeting Room by Greg Barnett. No public comment was heard.

Chris Showalter made a motion to approve the agenda as presented and this was seconded by Deb Gayer. Motion carried.

Deb Gayer made a motion to approve the previous meeting's minutes, and this was seconded by Chris Showalter. Motion carried.

The updated Financial Report was distributed. Chris Showalter made a motion to approve the following claims: 10/28/25, 11/4/25, 11/11/25, 11/18/25, 11/25/25, 12/9/25, 12/16/25, and 12/23/25 this was seconded by Joyce Dickes.

Misty Kofron gave the Environmental Health Report. See attached notes. The proposed Environmental Health revenue and expenditure budget was submitted. After discussion, Chris Showalter made a motion to approve the Environmental Health budget proposal with potential adjustments according to Board of Supervisors recommendations, and this was seconded by Deb Gayer. Misty Kofron also proposed a Petition for Waiver and a Resolution for the Board of Health to consider regarding an Aerobic Treatment Unit (ATU) system that was installed in Aredale. Chris Showalter made a motion to approve the waiver, and this was seconded by Joyce Dickes, the waiver was signed by Greg Barnett.

Kari Coates gave the EMS update. EMS is having an EMT class, orientation is December 29, 2025, and class starts January 12, 2026. Class will be held in Greene. As of now there are 9 students, a lot of students from out of county. Jennifer Becker will come and sit through the class and use the class as knowledge base for her RN exempt. Jennifer will be beneficial to be on the crew to go to advanced paramedic if needed. There is a new way I am teaching this year and tried out the format last night on the New Hartford Crew with the scenarios and they loved it! EMS is having EMS Education Day on January 24, 2026. There are a lot of really good speakers that will be covering topics like airway, cardiology, mental health, triage: start/salt, death scenes in EMS and why are response K9 teams an effective resource. This whole class is free and offered to anyone that wants to attend.

Jennifer Becker presented the proposed expenditure and revenue budget. This information was sent out to the board members last week. The salary increase is proposed at 5% but this can be adjusted according to the Board of Supervisor's recommendations. Increases that were made was for mileage; it is so variable depending on where patients are in the county. Contracted equipment expenses was increased due to our MatrixCare software increasing. Chris Showalter made a motion to approve the submitted budget based on the Board of Supervisors' recommendations; this was seconded by Joyce Dickes.

Jennifer Becker gave the Program Updates as follows:

1. We have a couple of Board of Health members whose term is up 12/31/25 and asked if they will take another 3-year term.
2. There have been a few dog bites. There was a raccoon bite that was reported, hospital gave rabies vaccine.
3. There is an inmate that is currently being cared for by myself or the nursing staff. He has wounds that are quite deep that will take some time to get healed.

The next meeting will be scheduled for Tuesday, February 10, 2026, at 4:00 p.m. Deb Gayer made a motion to adjourn the meeting, and Joyce Dickes seconded it. The meeting was adjourned.

Submitted by Tiffany Stanbrough, for



Joyce Dickes