

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE
COURTHOUSE, BOX 325
ALLISON, IA 50602**

Telephone (319) 267-2934

**BOARD OF HEALTH MEETING
April 18, 2011**

BOH Members Present: Todd Kalkwarf, Jodi Bangasser, Larry Backer, Mitch Nordmeyer
Others Present: Jennifer Becker, Mike Weinberg, Tammy Fleshner
Visitors Present: Jaci Miller, IDPH; Lisa Koppen, Peggy Funk, NICAO

The regular meeting was called to order at 12:00 p.m. at the Board of Supervisors Meeting Room by Todd Kalkwarf. No public comments were heard.

Larry Backer made a motion to approve the agenda, and this was seconded by Jodi Bangasser. Motion carried.

Mitch Nordmeyer made a motion to approve the previous meeting's minutes, and this was seconded by Jodi Bangasser. Motion carried.

Tammy Fleshner gave an updated financial report. Jodi Bangasser made a motion to approve the 3-1-11, 3-15-11, 4-5-11, and 4-19-11 claims, and this was seconded by Larry Backer. Motion carried.

Mike Weinberg gave the Environmental Health report. Since last meeting, 4 Septic Permits have been issued, 0 Well permits, 0 Well Plugging or Rehab, and 20 Water Tests with 5 of those having bacteria present. There are 5 wells that are scheduled to be plugged, and 5 Time of Transfer documents due May 1, 2011. There are 2 newly licensed contractors in Butler County, bringing the total number to 26. The Onsite Wastewater and Grants to Counties Well Program Procedures were distributed for review. These will need to be approved in the future.

12:30 p.m. Public Hearing Opened. No public present. No written or oral comments received. The Board of Supervisors is in agreement with this process. The proposed Board of Health ordinances are the same as the current Board of Supervisor ordinances.

Ordinance #9. Jodi Bangasser made a motion to pass Ordinance #9, and this was seconded by Larry Backer. Motion carried. Larry Backer made a motion to waive the second and third readings of Ordinance #9, and this was seconded by Mitch Nordmeyer. Motion carried.

Ordinance #10. Larry Backer made a motion to pass Ordinance #10, and this was seconded by Mitch Nordmeyer. Motion carried. Larry Backer made a motion to waive the second and third readings of Ordinance #10, and this was seconded by Jodi Bangasser. Motion carried.

The Public Hearing was closed at 12:40 p.m.

Lisa Koppen and Peggy Funk were present from North Iowa Community Action Organization. An explanation of the programs they provide was given. Maternal health now includes dental benefits. Family Planning has funding for long term birth control for one more year. Nurses can now do Medicaid Presumptive Eligibility on children in the Child Health / Hawk I program. They will send a link for this training. New fliers were provided on these programs. The I-Smile program has new dental screening requirements. The numbers seem to be getting better. Audits need to be done earlier this year. Forms need to be completed and signed by Dentists. The Board of Health stated that they would like Peggy Funk / NICAO to continue doing the audits in Butler County.

As it is time for the Director's Evaluation, forms were distributed to Board members. Each is to send these evaluations to Todd Kalkwarf at 16407 260th Street, Aplington, IA 50604 by June 1, 2011. Todd and Jodi Bangasser will then compile the results. The Director's Contract needs renewal, as the three years have elapsed. Discussion followed regarding a need for a new contract, renewing the old contract, or having a contract at all. The Board will plan to sign the contract at the June meeting.

Board of Health Minutes, continued

Jennifer Becker then discussed having Merit Raises starting in July, 2012. She would like to pursue looking at this, in order to reward hard workers, and not reward those that do not work hard. County Public Health Agencies generally do not use this process, however private hospitals and nursing homes do. Discussion followed regarding pros and cons. It would need to be based on the job description and must be justifiable. Documentation will be needed. The Board Members are favorable with looking at this more. Jennifer will report back in June or August.

Grant reports were given. The Local Public Health Services (LPHS) Grant application is due 4-29-2011. It needs Board of Health approval. All funding is to go toward skilled nursing, home care aide and homemaker services. The current fiscal year grant has been cut by \$2000, and they are also withholding 3%. The new application dollar amount will be close to that. Jodi Bangasser made a motion to approve the LPHS Grant application as presented, and this was seconded by Larry Backer. Motion carried.

The Tobacco Prevention Grant application has been completed and e-mailed on 4-7-2011. The current year's grant and the new application is the same at \$14,482. Funding is still questionable with the Legislators.

The Butler County Supervisors have appointed Dr. Fagre as the Medical Examiner. He wants two Investigators trained. Jeff Jacobson and Jennifer Becker have agreed to complete the training. The Board of Supervisors will formally appoint the Investigators. Training is in St. Louis, Missouri in August. Discussion followed regarding the duties of an Investigator. Time will be reimbursed.

Tammy Fleshner gave a verbal report on the National Child Passenger Safety Conference that she attended in March.

Jennifer Becker announced that she had hired Debra Henricks as the new RN, and that she is starting today. Her job will include Home Health and Public Health duties.

Jaci Miller stated that the State Audit Compliance Report has been completed with good results. She stated that LPHS grant was cut by \$600,000. The Public Health Bureau has asked that \$400,000 in supplemental funding be restored, but this is a very slow process. Next year's LPHS contract may again be decreased some.

The next meeting will be scheduled for Monday, June 20th at 12:00 p.m. The meeting was adjourned at 1:15 p.m.

Submitted by Tammy Fleshner, for

Dr. Carol Gunnett, Secretary