

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE
COURTHOUSE, BOX 325
ALLISON, IA 50602**

Telephone (319) 267-2934

**BOARD OF HEALTH MEETING
October 11, 2022**

BOH Members Present: Greg Barnett, Dr. Lindstrom, Joyce Dickes
Others Present: Jennifer Becker, Misty Kroeze, Tammy Fleshner

The regular meeting was called to order at 4:10 p.m. at the EOC Meeting Room by Greg Barnett. No public comment was heard.

Joyce Dickes made a motion to approve the agenda as presented, and this was seconded by Dr. Lindstrom. Motion carried.

Dr. Lindstrom made a motion to approve the previous meeting's minutes, and this was seconded by Joyce Dickes. Motion carried.

The updated Financial Report was distributed. Joyce Dickes made a motion to approve the following claims: 8-30-22, 9-6-22, 9-13-22, 9-20-22, 9-27-22, 10-4-22, 10-11-22 and 10-18-22; this was seconded by Dr. Lindstrom.

Misty Kroeze gave the Environmental Health Report. See attached notes.

Jennifer Becker gave the Program Updates as follows:

We have been working with the Public Health programs, as the new grant year started July 1, 2022, and there are changes to the billing and reporting processes. The quarterly reports are much different than before. We have to use 40% of our grant allocation on community-based public health, and 60% of the allocation on individual-based services, such as home health. Some of the grant dollars are being spent on public education, disease investigations and research. Butler County Public Health has been asked to research the carbon pipeline, as it relates to the health and wellness of our citizens.

October is Breast Cancer Awareness Month. Nancy has been actively providing outreach and education to doctors' office and hospitals in our catchment area. She has also been posting information on our Facebook page, and has arranged for the football cheerleaders at 3 Butler County Schools, and the Charles City School, to throw pink footballs and Care for Yourself lanyards out at the football games on Friday night.

Immunization card audits have started, and need to be completed by the end of October. An Allen Nursing student will be working with us several days this semester, and she is helping with the card audits.

We continue to have multiple dog and cat bites reported to the health department every week, but as the weather cools down, we hope the numbers will start to decrease. We have also had 2 cases of e-coli reported in the past couple of weeks.

Flu shot season has started. We purchased 120 doses of vaccine to administer to our patients, their families, county employees and REC employees. Administration of these vaccines started last week with our patients. County Employee clinic is scheduled tomorrow, and the REC clinic is scheduled next week.

Our new immunization refrigerator arrived two weeks ago. It is up and running, and our inventory is back in stock.

The number of visits made by our staff continue to remain high. We made 484 visits in August and 450 visits in September. MacKenzie Gillen had been off on maternity leave since July 20th, and she returned on October 3rd, so we are back to full nursing staff again. The PRN HCA staff person hired at the end of August has finished orientation and is seeing patients on her own. She has picked up several people for us. The HCA who has had both hips replaced has been released to return to light duty, and will most likely be able to return to full duty in 5 weeks. She is going to be coming into the office and working on sorting and throwing old paperwork, in preparation for the move next year. Tammy has also been working on getting our very old paper immunization records entered into IRIS, so that we can throw any paper record that is older than 7 years. We have paper immunization records that date back to 1977.

You can see the progress of the new building on the bulletin board in the hall by our office. We are just waiting for the floor to be poured, and then the framers will be ready to get the building framed in, so that the heat can be restored to Chris' building, and added to our building so that they can work through the winter on the interior.

We will be preparing and presenting the FY 2024 Budget at the December meeting. Discussion followed regarding possible needs, and Jennifer asked for any suggestions or things to do differently than in the years past.

The meeting will be scheduled for Tuesday, December 13th at 4:00 p.m. The meeting was adjourned.

Submitted by Tammy Fleshner, for

A handwritten signature in cursive script that reads "Tammy Fleshner".

Joyce Dickes