

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE
610 OAK STREET
ALLISON, IA 50602**

Telephone (319) 346-6575

**BOARD OF HEALTH MEETING
December 10, 2024**

BOH Members Present: Greg Barnett, Joyce Dickes, Deb Gayer, Chris Showalter, Dr. Lindstrom

Others Present: Jennifer Becker, Misty Kofron, Tiffany Stanbrough

Visitors- Roxanne Smith- Regional Health Consultant

The regular meeting was called to order at 4:00 p.m. at the EMA Meeting Room by Greg Barnett. No public comment was heard.

Chris Showalter made a motion to approve the agenda as presented and this was seconded by Joyce Dickes. Motion carried.

Joyce Dickes made a motion to approve the previous meeting's minutes, and this was seconded by Chris Showalter. Motion carried.

The updated Financial Report was distributed. Deb Gayer made a motion to approve the following claims: 10/29/24, 11/5/24, 11/12/24, 11/19/24, 11/26/24, 12/3/24, 12/10/24, and 12/17/24 and this was seconded by Chris Showalter.

Misty Kofron gave the Environmental Health Report. See attached notes. The proposed Environmental Health revenue and expenditure budget was submitted. After discussion, Chris Showalter made a motion to approve the Environmental Health budget proposal with potential adjustments according to Board of Supervisors recommendations, and this was seconded by Deb Gayer.

Jennifer Becker gave the Program Updates as follows:

1. Care For Yourself program, was allocated 120 slots, as of today 98 slots have been used.
2. Communicable Diseases- We have had 4 cases of pertussis since the last meeting. The first case started with a 15-year-old and by the time we were done 2 more were positive leaving 3 cases of pertussis. There were 25 contacts out of that first case and out of the 25 contacts, 15 of those received prophylactic antibiotics. The fourth case was reported yesterday afternoon, so I'm still working on that one but so far, we have 9 contacts, and all 9 contacts must be given prophylactic antibiotics. This is a 6-month year old, and one of the 9 contracts is an unvaccinated 4-month-old. There have been 2 cases of e-coli reported, and 3 dog bites have been managed since the last meeting. Our tuberculosis (TB) case continues to be seen once per day to administer his medications, will continue to see him until the end of March 2025. Retesting of contacts had been done and had one that tested positive for latent TB and that contact has been started on antibiotics. As of the end of November, we have spent approximately \$15,053.80 on our TB case.
3. Staff Updates- Tammy Fleshner's last day is 12/31/24. She was planning on being here but unfortunately isn't feeling well. Mary Hinders is retiring and her last day is 12/31/24 as well. Amber Foster who is our part-time home care aide has agreed to go to full time to Mary Hinders position. Also, I need to ask since Amber is moving up to full-time if I can advertise for part-time home care aide then? Chris Showalter made the motion to approve advertising for part-time home care aide. Joyce Dickes seconded the motion.

Jennifer Becker then presented the proposed Expenditure and Revenue Budget. This information was sent out to the board members last week. The salary increase is proposed at 5% but this can be adjusted according to the Board of Supervisors' recommendations. The miscellaneous expenditure includes \$55,000 for our share of the parking lot project. Greg Barnett proposed to potentially bond for those repairs and combine with the courthouse and EMA repairs that also are needed and instead of budgeting it through Public Health's general fund, this would be pending potential adjustments according to the Board of Supervisors' recommendations. Our equipment contract expenditure was increased by \$5,000 due to the State of Iowa requiring us to bill through the electronic visit verification program that our software that we currently are using needs to interface with. Chris Showalter made a motion to approve the submitted budget minus the \$55,000 in miscellaneous for parking lot and based on the Board of Supervisors recommendations. This was seconded by Deb Gayer.

The next meeting will be scheduled for Tuesday, February 11, at 4:00 p.m. Deb Gayer made a motion to adjourn the meeting, and Chris Showalter seconded it. The meeting was adjourned.

Submitted by Tiffany Stanbrough, for



Joyce Dickes