

BUTLER COUNTY SECONDARY ROAD JOB DESCRIPTION

Title: Equipment Operator/Truck Driver

Reports To: Maintenance Superintendent

PURPOSE OF POSITION:

The position involves the operation and routine maintenance of various types of trucks and heavy construction equipment; hauling materials such as rock, salt, sand and dirt; building, maintaining and repairing roads, bridges, culverts and associated infrastructure within the Secondary Roads system right of way; performs emergency and seasonal road work such as snow & ice removal, drainage work, asphalt and concrete paving and patching of county roads as workload and weather conditions dictate.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

Operate various types of heavy construction equipment in such tasks as moving earth; clearing trees; installing, repairing and cleaning culverts and tile; reestablishing grade in road ditches to promote drainage; loading/unloading materials; and construction or repair of roads, bridges and structures.

Operate a dump truck, end loader, pickup, tractor-trailer and similar equipment in such tasks as transporting and stockpiling road building materials; transporting materials or equipment to and from job sites; loading and unloading materials or supplies; and during snow removal or application of sand/salt to roadways.

Operate a dump truck to remove snow & ice from secondary roads, parking lots and/or other county properties as assigned.

Inspect road signs and culverts and report needed repairs to Maintenance Superintendent.

Read, understand and apply information found in manuals relating to operation of assigned vehicles, machinery and equipment. Service assigned equipment by changing oil, filters, cables, tires and related parts; assists mechanics in making necessary repairs.

Perform physical labor and equipment operation tasks including tree and brush removal; erecting, repairing and removing snow fences; guardrail repair; and repairing traffic signs.

Remove litter, dead animals and storm debris from roads and right of way. Perform carpentry duties and building and facility maintenance on county buildings, shop and out sheds.

Observe and follow established safety practices when performing all duties.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Graduate of High School or GED equivalency and basic technical knowledge in a vocation or field that is normally acquired through completion of one year of specialized study beyond high school or equivalent experience in related field.

Have the physical and mental capacity to perform rigorous manual labor and related tasks.

Possess a Commercial Driver's License issued by the State of Iowa Department of Transportation and maintain a Class "A" Commercial Driver's License w/air brake and tanker endorsements within 1 year of employment forward.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Physical Requirements

Work involves occasional activities such as walking, standing, bending, stooping, kneeling, reaching vertical and horizontal, and using fingers, hands, feet, legs and torso in providing various services and functions. Able to lift, carry, push and move parts and equipment weighing one hundred (100) lbs or more when required. The ability to operate various types of vehicles, machinery and equipment and also the safe proficient use of power and hand tools. Work requires the ability to read and understand data and technical information from manuals, screens and other devices involving 20' or less vision.

Cognitive Ability

Capacity to use information and subject matter knowledge obtained through observation, interpretation, visualization and practical experience. Ability to follow through on actions necessary to correct problems, and implement basic decisions. Capacity to gather resource information about materials and procedures from manuals, blueprints and specific instructions. The capacity to start, stop, control and adjust the actions of machines which must be steered or guided to achieve desired results. Capacity to coordinate the use of eyes, fingers, hands, arms and legs and to make movement response accurately and swiftly, to respond to visual stimuli in turning and maneuvering operation with excellent depth, spatial and field of vision to see objects 20 feet or more in distance. Capacity to remain alert and maintain concentration for a long period of time.

Language Ability and Interpersonal Communication

Requires the capacity to receive and act upon the instructions or orders of supervisory personnel. A majority of work is performed under specific instructions. Requires the ability to talk and/or signal people to convey non-interpretive information. Interact with others on a day-to-day basis.

Environmental Adaptability

Work is primarily outside and subject to temperature extremes at various times of year. Work is performed in an environment with numerous undesirable conditions including noise, dust, fumes, occasional heavy lifting, and exposure to moving parts. Potential for serious injury either to the employee or the public such as loss of limb or life can occur due to the nature of work such as blind corners, gravel or slippery surfaces, slow moving farm equipment, speeding traffic, wind driving snow storms, power line breakages and related occupational hazards. Possess an understanding of the proper handling and disposal of hazardous waste.

I, THE UNDERSIGNED, UNDERSTAND THE DESCRIPTION OF THIS JOB AND THE ESSENTIAL FUNCTIONS, AS DESCRIBED ABOVE.

Employees Signature

Date

Printed Name