FIELD APPRAISER

BUTLER COUNTY ASSESSOR'S OFFICE

The Butler County Assessor's Office in Allison, Iowa, is seeking a full-time Field Appraiser. The primary duties include locating, inspecting, listing, and appraising residential, agricultural, commercial, industrial, multi-residential and/or exempt properties that are subject to valuation. This position will also assist in the day-to-day operations of the Assessor's office.

EXAMPLES OF WORK:

- Measure the perimeter of all residential buildings.
- Make a careful inspection of each structure and list all pertinent data on a field worksheet; data will include items of construction such as foundation, basement area, exterior walls, roof type and roofing materials, floors, number of rooms, attic and basement finish.
- Interviews taxpayers to explain basis for current assessments and assists them in listing.
- Assists property owners in applying for homestead tax credit and military tax exemptions.
- Good knowledge of building construction practices and of building and land values.
- The ability to read and understand building construction plans and specifications photographs and blueprints.
- The ability to exhibit good judgment, accuracy, integrity, pleasing personality, good physical condition.
- The ability to establish and maintain effective working relationships with contractors, property owners, representatives from other agencies and the public.
- Maintain and hold a valid driver's license.

ACCEPTABLE EXPERIENCE AND TRAINING:

Associate degree in a related field and two years of experience in assessment, appraisal or building trades is preferred; OR any equivalent combination of education and experience which provides the required knowledge, skills and abilities. Ability to make mathematical computations with accuracy in computing appraisal values, knowledge of current real estate market values, construction costs, and exemptions and credits. Be able to communicate clearly and effectively, both oral and in writing.

Butler County employment application forms are available on the Butler County website. www.butlercounty.iowa.gov

Salary dependent upon experience with an excellent benefit package.

Please mail Resume/Application for Employment to.

Butler County Assessor

P.O. BOX 304

Allison, IA 50602

Or email at: dawangsness@butlercounty.iowa.gov

Butler County is an Equal Opportunity Employer