

New Construction Checklist for Wells & Septic Systems

Misty Kroeze, Environmental Health Specialist

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- ✓ Set up an initial site evaluation with Environmental Health Specialist, Misty Kroeze, to look at proposed layout of new construction to determine if proposed septic and/or well are in an ideal location.
- ✓ Obtain a building permit from Zoning Administrator, Mitch Nordmeyer, phone number 319-267-2113. Contact County Engineer's office at 319-267-2630 if site needs an address.
- ✓ Line up a certified and licensed septic installer to install the new septic system. Misty Kroeze can provide a list of the contractors who are already licensed to work in Butler County.
- ✓ Contractor will need to schedule a time with Misty Kroeze to perform a second site evaluation, which includes digging a 6' test hole to look at the soil structure in order to size the septic system. *(If you already have an approved contractor lined up prior to Step 1, this can be done in conjunction with the initial site visit.)*
- ✓ If utilizing an existing well, it is recommended that Misty Kroeze test the water to ensure the well water is free of bacteria, e.coli and nitrates. The County has grant money that allows us to perform this water test for free.
- ✓ If drilling a new well, line up a licensed well driller. Misty Kroeze can provide a list of well drillers who work in this area. The well driller will also want to set up a 2nd site evaluation with Misty Kroeze to take a look at the well placement. *(If you already have a licensed well driller lined up prior to Step 1, this can also be done in conjunction with the initial site visit.)*
- ✓ If there is an existing well on the property that needs to be abandoned, please keep in mind that the County will reimburse up to \$400.00 to plug the abandoned well. The County also reimburses up to \$600.00 to renovate a well pit, which includes moving the pressure tank to the basement, bringing the well casing above ground, and filling in the well pit.